

English for Academic Staff Summer School

	9:00-10:30	11:00-12:30	AFTERNOON
MONDAY	<p>Introduction to the course and objectives</p> <ul style="list-style-type: none"> • Warm-up & get-to-know activities • Discussion: Importance of English proficiency in Higher Education settings 	<p>Listening skills: Academic lectures and presentations</p> <ul style="list-style-type: none"> • Comprehension activities: Understanding main ideas, note-taking, and summarizing • Note-taking strategies: Capturing key points and supporting arguments • Speaking practice: Participating in a group discussion on a controversial topic 	<p>14:00 Brno Treasure Hunt Game</p>
TUESDAY	<p>Pronunciation and fluency</p> <ul style="list-style-type: none"> • Intonation, stress, and rhythm in spoken English • Role plays and simulations to practice real-life scenarios in academia 	<p>Speaking Skills I: Meetings and Interviews</p> <ul style="list-style-type: none"> • Challenges and strategies to get ready • Language, vocabulary and structures to use • Speaking practice: Role-play: Holding meetings & Interviews in different contexts of Higher Education Institutions 	<p>Handling Difficult Conversations</p> <ul style="list-style-type: none"> • Three conversations • How to start and progress • How to solve problems together • Speaking practice: Case studies & Role-plays on difficult situations
WEDNESDAY	<p>Vocabulary enrichment: Academic collocations and word families</p> <ul style="list-style-type: none"> • Vocabulary development: Vocabulary related to various disciplines 	<p>Speaking skills II: Effective presentation techniques and public speaking skills</p> <ul style="list-style-type: none"> • Non-verbal communication: Body language, gestures, and eye contact 	<p>Effective communication with Colleagues and Stakeholders</p> <ul style="list-style-type: none"> • Using diplomatic language • Negotiations • Speaking practice: Case studies & Role-plays

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	<ul style="list-style-type: none"> Vocabulary review games and activities 	<ul style="list-style-type: none"> Presentation practice: Delivering a persuasive mini presentation on a chosen topic 	
THURSDAY	<p>Reading skills: Academic journals and scholarly articles</p> <ul style="list-style-type: none"> Critical reading: Evaluating arguments, identifying bias, and assessing sources Discussion: Engaging in a critical analysis of a selected article 	<p>Intercultural communication</p> <ul style="list-style-type: none"> Understanding cultural differences and communication norms Cross-cultural communication challenges in Higher Education <p>Case studies and discussions: Navigating intercultural situations in academia</p>	<p>Preparing and delivering presentations in-class</p>
FRIDAY	<p>Writing skills: Academic writing styles and conventions</p> <ul style="list-style-type: none"> Structure and organization Email writing, report writing, formal communication Artificial intelligence- supported writing practices 	<p>Review & Feedback</p> <ul style="list-style-type: none"> Summarizing key concepts and skills covered throughout the week Self-assessment and goal setting for future language development Final project: Presenting a personal action plan for ongoing English language improvement in a professional context 	<p>GOOD BYE!</p>